

GRADE 5 THESIS – A GUIDE

Synopsis

Prior to writing the thesis a synopsis has to be sent to the CSA for approval. If the synopsis is acceptable to the training committee then it will be approved. If there are any comments then these will be sent back to be incorporated into the synopsis. Once the synopsis has been updated it should then be re-submitted to the CSA for approval.

Your initial synopsis for the Training Committee to consider your thesis should include the title, an index (which may be altered when writing the thesis) and brief précis and how you will develop and conclude the topic.

The synopsis will be reviewed by the training committee and either approved or commented on within a month of receipt. If the synopsis has any comments made on it then they will have to be incorporated. The synopsis will then have to be re-submitted to the CSA within a month.

Thesis

After the synopsis has been approved you have six months to write and submit the thesis to the CSA for approval. If the thesis has not been submitted after six months then the applicant will have to start the process again and submit a new synopsis for approval.

The thesis should be between 2500 to 3000 words. This excludes tables, pictures, drawings etc.

The thesis can be defined several ways and can be considered either as an opinion supported by reasoned argument or a proposition put forward for consideration, especially one to be discussed and proved or to be maintained against objections.

It should include the following:

- **The thesis title**
- **Index**
- **Introduction** to the thesis and how you will develop it
- **Substance** of thesis with headings as indicated in your index
- **Conclusion or final opinion**

Please note that your thesis should be in written in good plain English.

Once the thesis has been received by the CSA then the training committee will review it and either approve it or make comments on it within one month of receipt. If the thesis has any comments made on it then they will have to be incorporated. The thesis will then have to be re-submitted to the CSA within a month.